

MADEIRA CITY COUNCIL
REGULAR MEETING MINUTES
FEBRUARY 11, 2019

I. CALL TO ORDER

The meeting was called to order by Mayor Theis at 7:36 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation and Pledge of Allegiance were led by Mayor Theis.

III. ROLL CALL

Members present:

Traci Theis, Mayor
Melisa Adrien
Scott Gehring
Chris Hilberg
Brian Mueller
Nancy Spencer

Officials/Staff present:

Brian Fox, Law Director
Tom Moeller, City Manager
Lori A. Thompson, Assistant City Manager
David Schaefer, Police Chief
Kristie Lowndes, Tax Commissioner
Christine Doyle, Clerk of Council

Members absent:

Matt Luther

Officials/Staff absent:

Steven Soper, Treasurer

IV. ACCEPTANCE OF THE AGENDA AND MINUTES

1. Changes to the agenda:

- None

2. Changes to the City Council Regular Meeting minutes from January 28, 2019:

- None

3. Res. No. 12-19: Amending Resolution No. 10-19 and Approving Change Order Number 2 with Rack and Ballauer Excavating Co., Inc. for the 2018 Street Repair Program

Motion to accept the agenda; the January 28, 2019 minutes; and Res. No. 12-19: Amending Resolution No. 10-19 and Approving Change Order Number 2 with Rack and Ballauer Excavating Co., Inc. for the 2018 Street Repair Program made by Ms. Adrien, second by Ms. Spencer. Motion approved by 6-0-1 roll call vote.

V. INVITED GUESTS

- None

VI. MAYOR'S MOMENT

1. Public Comment Reminder

2. In the Community

- Mayor Theis expressed condolences on the loss of Clermont County Deputy Bill Brewer.
- On the theme of technology, she noted how quickly technology changes and expressed a desire for the City to become more paperless as time goes on. She acknowledged Assistant City Manager Lori Thompson for her efforts to stay on top of changing technology, highlighting the new permit software and upcoming redesigned website. Also, the City is now on Twitter at @MadeiraOhio.

3. Special Recognition

- Peter Morris of Boy Scout Troop 555, and Sam and Gus Kyser, of Troop 209, were in attendance for their Citizenship in the Community merit badges; Gus Kyser was also working on his Communication merit badge.

VII. NOTICES OF OTHER MEETINGS AND EVENTS

- Mayor's Court February 13, 2019, 6:30 p.m.
- Parks and Recreation Board February 13, 2019, 7:00 p.m.
- Planning Commission Tuesday, February 19, 2019, 7:00 p.m.
- Budget and Finance Committee February 25, 2019, 6:30 p.m.
- City Council February 25, 2019, 7:30 p.m.

VIII. COMMITTEE AND OFFICIAL REPORTS

1. Law and Safety Committee meeting on January 29, 2019

- Mr. Gehring reported that Chief Schaefer plans to engage in a coyote management program at the Kenwood Country Club in the next few months as the mating season begins.
- The Committee discussed strengthening the language in the zoning code regarding sexually oriented businesses. There is no recommendation at this time, but the Committee will meet with Law Director Fox and continue to discuss.

2. Board of Zoning Appeals meeting on February 4, 2019

- Mr. Moeller reported the Board heard four hearings. The first was for a lot reconfiguration on Osceola to create non-conforming lots; the request was denied. The second and third cases were for constructing a second story on existing homes on existing non-conforming lots on Dawson; both requests were approved. The fourth case was for a fence variance on Indian Trial, which was also approved.

3. Budget and Finance Committee meeting on February 11, 2019

- Ms. Spencer said the Committee did not have time to discuss the reimbursement request of Andrew Benson of Depot Barbecue. She apologized to Mr. Benson and said it would be discussed at the next meeting followed by a recommendation to Council.
- The original goals of the Committee were to get the City on track for a 15–17-year street repair cycle, create a systematic plan for capital improvement, and build a 20% investment buffer to seek out new projects and plan for increased in costs over time. With the defeat of Issue 16, the Committee has dialed down those goals to a 20-year street repair cycle and a focus on maintaining the capital assets the City has.
- Mr. Mueller reviewed the Committee's proposed multiyear capital plan, which would focus on 1. street repair and construction and 2. capital improvements and reserves, including parking resurfacing, vehicle replacement, computers, playground equipment, athletic courts, and police equipment such as guns and bulletproof vests.
- The proposed plan would include three core policy recommendations:
 - Recommend the City not meet any expenses through financing unless in emergencies or to bridge timing gaps related to grant funding for capital projects.
 - Recommend the City not engage in utility management, including waterline ownership and providing waste collection without billing the residents.
 - Recommend the City maintain a 27% general fund reserve.
- The Committee's implementation of the plan would include the following:

- Make line item changes to the 2019 draft budget to individual capital expenditures and consolidate them under the capital plan and remove the Parks and Recreation contingency funds.
- Suspend the Business Incentive Program; the proposals that have been approved would be honored.
- Establish a new policy to request the Parks and Recreation Board break even on the total of their events. The same policy would apply to wiffleball.
- Collect the cost of waste collection and any service fees on water bills with the goal of breaking even on collection and service fee costs. The plan would leave trash parameters as is, although other committees or Councils could recommend changes in the future.
- Use waste collection savings for capital spending and, starting in 2020, increasing the street repair fund.
- Ms. Spencer noted that the Committee weighed the costs and benefits of other expenses, including brush pickup, printing and mailing the newsletter, and planting flowers, and opted to not recommend cutting them from the budget.
- It was noted that State Auditor Dave Yost's financial health indicator report rated the City's capital outlook as "cautionary," meaning if left unchecked, replacing the capital assets will become absolutely necessary and contribute to financial hardship on an already strained budget.
- The Committee will discuss the plan again at the February 25, 2019 meeting and intends to bring legislation to the March 11 Council meeting.

IX. COMMUNITY PARTICIPATION

1. Guests and Registered Visitors

- Dave Holwadel, 6022 Cherokee Drive, expressed interest in learning more about the financial operations of the City.
- Doug Oppenheimer, 7431 Mar Del, asked questions about the trash collection proposal and the Comprehensive Plan. Mr. Mueller and Mayor Theis responded. Ms. Spencer noted the multiyear plan is to maintain and improve existing assets; recommendations from the Comprehensive Plan would need to be approved by Council and worked into future budgets. Ms. Adrien added that some of the Comprehensive Plan recommendations, such as policy and zoning changes, would not be budget items.

2. Correspondence

- None

X. ORDINANCES AND RESOLUTIONS

- None

XI. NEW BUSINESS

1. Centralized Tax Collection Decision

- Mr. Mueller requested that Council revise the letter that was sent to former State Representative Dever about centralized tax collection and send it to new Representative Jessica Miranda. He reiterated some of the concerns included in the letter.

XII. OLD BUSINESS

- None

XIII. EXECUTIVE SESSION

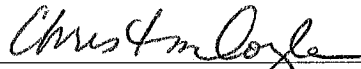
1. Pending Litigation

Motion to adjourn into Executive Session for the purpose of discussing pending litigation made by Mr. Hilberg, second by Ms. Spencer. Motion approved by 6-0-1 roll call vote at 8:41 p.m.

XIV. ADJOURNMENT

Motion made by Mr. Gehring, second by Mr. Hilberg, to adjourn Executive Session and return to the regular session at 9:02 p.m. Motion approved by unanimous roll call vote.

Motion made by Mr. Mueller, second by Ms. Hilberg, to adjourn the regular meeting at 9:03 p.m. Motion approved by unanimous roll call vote.



Christine Doyle, Clerk of Council