

MADEIRA CITY COUNCIL
REGULAR MEETING MINUTES
APRIL 22, 2019

I. CALL TO ORDER

The meeting was called to order by Mayor Theis at 7:30 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation and Pledge of Allegiance were led by Mayor Theis.

III. ROLL CALL

Members present:

Traci Theis, Mayor
Melisa Adrien
Scott Gehring
Chris Hilberg
Doug Moormann
Brian Mueller
Nancy Spencer

Officials/Staff present:

Brian Fox, Law Director
Tom Moeller, City Manager
Lori A. Thompson, Assistant City Manager
David Schaefer, Police Chief
Steve Soper, Treasurer
Kristie Lowndes, Tax Commissioner
Christine Doyle, Clerk of Council

IV. ACCEPTANCE OF THE AGENDA AND MINUTES

1. Changes to the agenda:

- Mayor Theis added Personnel to Executive Session.
- Ms. Spencer added a tentative Budget and Finance meeting on May 20 at 6:00 p.m. to Notices of Other Meetings and Events.

2. Changes to the City Council Regular Meeting minutes from April 8, 2019:

- None

Motion to accept the amended agenda and the April 8, 2019 minutes made by Mr. Moormann, second by Mr. Hilberg. Motion approved by unanimous roll call vote.

V. INVITED GUESTS

- None

VI. MAYOR'S MOMENT

1. Public Comment Reminder

2. Mayor's Moment

- On the theme of "Celebrating," Mayor Theis acknowledged Helen Blankenship Day in honor of the longtime Madeira resident who recently received a Proclamation and a key to the City for her 90th birthday. Other recent celebrations included the opening of Hoppin' Vines, the Easter Egg Scramble, the Coffee with a Cop event, and the Madeira High School play *How to Succeed in Business Without Really Trying*.

3. Special Recognition

- None

VII. NOTICES OF OTHER MEETINGS AND EVENTS

- Parks and Recreation Committee April 29, 2019, 7:00 p.m.
- National Day of Prayer (Stephan Field, Indian Hill) May 2, 2019, 7:30 a.m.
- Farmer's Market opening on Dawson May 2, 2019, 3:30–7:00 p.m.
- Madeira Art Fair May 5, 2019, 11:00–5:00 p.m.
- Spring Brush and Limb Pickup May 6–17, 2019
- Board of Zoning Appeals May 6, 2019, 7:00 p.m.
- Mayor's Court May 8, 2019, 6:30 p.m.
- Parks and Recreation Board May 8, 2019, 7:00 p.m.
- City Council May 13, 2019, 7:30 p.m.
- Madeira Mart Citywide Garage Sale May 18, 2019
- Budget and Finance meeting (tentative) May 20, 2019, 6:00 p.m.

VIII. COMMITTEE AND OFFICIAL REPORTS

1. Parks and Recreation Board meeting on April 10, 2019
 - Mr. Mueller thanked the Police and Service Departments for their help at the Easter Egg Scramble and said thanked Lt. Phillips for attending recent Board meetings.
 - Upcoming events include:
 - Memorial Day March and Ceremony, May 27
 - Criterium Bike Race, June 28
 - Madcap Puppets performing *The Wonderful Wizard of Oz*, June 29
 - Fourth of July festivities, July 3
 - Splash Party at Madeira Swim and Tennis Club, July 24
 - The Board requested a device with which to take electronic payments at the Street Dance and Bonfire events. The Administration will look into it.
 - In an effort to help the Parks and Recreation Board meet their budget goals, they discussed moving the 2020 or 2021 Fourth of July festivities to McDonald Commons. This will likely be referred to the Parks and Recreation Committee of Council.
2. Planning Commission meeting on April 15, 2019
 - Mr. Moormann reported there was a lot consolidation request to join two nonconforming lots on Kenwood Road into one conforming lot; the request was approved.
 - Envision presented a draft of a decision matrix to help sort out the recommendations outlined in the draft Comprehensive Plan. The matrix may serve as an appendix to the final report to provide a tool to decide where to start.
 - A public input session on the draft Comprehensive Plan will be held on May 9 at 7:00 p.m. at the Municipal Building.
3. Budget and Finance Committee meeting on April 22, 2019
 - Ms. Spencer reported the Committee reviewed the March financial reports. It was noted expenses were right on budget. Building permits are about double of last year to date; Ms. Thompson will look further into why that is the case. The first revenue from the Kenwood Country Club admissions tax will be included in the April report. By the end of May, the Committee will have a good sense as to whether the earnings tax will meet the budget. A JEDZ revenue timing report was discussed as well.
 - A draft of the Capital Plan Policy document was presented to Council; it was noted the Committee unanimously supported the policy. The document was reviewed. Also, the

Committee unanimously supported tabling Resolution 16-19 on the video equipment for Council chambers and including it in the overall capital plan.

- Council discussed the financing portion of the policy, including the possibility of budgeting for debt financing for future projects.
- Council was asked to review the Capital Plan Policy document further and discuss again at the next Council meeting.

4. Police Report

- Chief Schaefer reported about 20 people attended the Coffee with a Cop event on April 13.
- The Department will close the pickleball court for about 1 hour during the Memorial Day Ceremony.
- Rick Byram and Tim Vogel attended a three-day Homicide and Crime Scene Management course.
- Lt. Phillips has revamped the auxiliary police program and has created a more comprehensive plan for all of the events.
- The expenses associated with the Chief's car were discussed.
- A speed study will take place on Euclid in the area of Fowler in response to the concerns about the crosswalk at that intersection.

IX. COMMUNITY PARTICIPATION

1. Guests and Registered Visitors

- Stan Ragle and Norita Alpin addressed Council regarding the hazards of crossing in the crosswalk at Euclid and Fowler. They would like to see the installation of rubber crosswalk signs in the street. Mr. Moeller said similar signs in Montgomery cost about \$300, have a solid rubber base, and are more visible than ones used previously. Council discussed the risks of crossing at that intersection and other ways to draw attention to the crosswalk, including neon green paint and additional signage.
- Dave Holwadel, 6022 Cherokee Drive, expressed concern about the way the finances are being communicated. He also disagreed with categorizing waste collection as a utility and asked Council to eliminate the consideration of charging back for waste collection.
- Doug Oppenheimer, 7431 Mar Del, expressed concern about strings being attached to Federal money. He said he'd prefer not to see the City have an electric car charging station. He also read a letter about a past Community Improvement Corporation in Madeira that failed to submit an annual report or audit to the State.
- Barbara Holwadel said she would reserve her comments for another meeting since this one was running long.
- Jay Groenke, 7327 Redondo Court, expressed concern about HUD's evolving AFFH initiative and urged Council not to accept money from HUD until more can be learned about the policies. Council discussed the due diligence that was done when they agreed to participate in the CDBG program, and they discussed the ebbs and flows of Federal oversight. Mr. Groenke also suggested putting together a working group of residents to talk about the City's finances.

2. Correspondence

- None

X. ORDINANCES AND RESOLUTIONS

1. Res. No. 16-19: Authorizing the City Manager to Enter into an Agreement with MultiSource Home Electronics, Inc. for the Installation of a Video Display System for the Council Chambers
 - Mr. Gehring made the motion to approve the resolution, second by Mr. Hilberg.
 - In discussion, support of the equipment was noted, as was support in delaying the purchase until the capital improvement plan was finalized.

Motion to approve Res. No. 16-19: Authorizing the City Manager to Enter into an Agreement with MultiSource Home Electronics, Inc. for the Installation of a Video Display System for the Council Chambers failed by unanimous roll call vote.

Mayor Theis	no
Melisa Adrien	no
Scott Gehring	no
Chris Hilberg	no
Doug Moormann	no
Brian Mueller	no
Nancy Spencer	no

2. Res. No. 18-19: Approving Revocable Street License Agreement Between the City of Madeira and the Bradford Place Homeowners Association to Install Certain Improvements in the Right-of-Way Abutting Euclid Avenue
 - Mr. Moeller stated the resolution allows Bradford Place to install a pressurized irrigation system in the right-of-way. The license is revocable and would have to be removed with 30 days notice. The resolution would also document the location of the system for the future.

Motion to approve Res. No. 18-19: Approving Revocable Street License Agreement Between the City of Madeira and the Bradford Place Homeowners Association to Install Certain Improvements in the Right-of-Way Abutting Euclid Avenue made by Ms. Adrien, second by Mr. Gehring. Motion passed by unanimous roll call vote.

Mayor Theis	yes
Melisa Adrien	yes
Scott Gehring	yes
Chris Hilberg	yes
Doug Moormann	yes
Brian Mueller	yes
Nancy Spencer	yes

XI. NEW BUSINESS

1. Hamilton County Department of Planning & Development—CDBG Mini Grant Opportunity
 - Ms. Spencer said she participated in a Q&A session about the grant opportunity for planning projects a city would undertake in preparation for concrete future plans. The scoring criteria were reviewed. The pre-application would be due April 24 and a more thorough application would be due June 1. Ms. Spencer recommended submitting the pre-application for a traffic study of Miami Avenue.

- Council discussed the scoring criteria, the application process, and the project to be submitted.

Motion to move forward with the pre-application process for the CDBG Mini Grant opportunity made by Ms. Spencer, second by Ms. Adrien. Motion approved by unanimous roll call vote.

XII. OLD BUSINESS

1. Second Goal Setting

- Council agreed to meet for a second goal-setting session on May 13, 2019 at 6 p.m.
- Council agreed to cancel the Council meeting on July 8, 2019.

XIII. EXECUTIVE SESSION

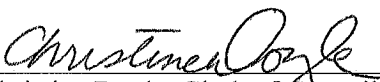
1. Pending Litigation
2. Personnel

Motion to adjourn into Executive Session for the purpose of discussing pending litigation and the employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official made by Mr. Moormann, second by Ms. Spencer. Motion approved by unanimous roll call vote at 9:19 p.m.

XIV. ADJOURNMENT

Motion made by Mr. Gehring second by Mr. Hilberg to adjourn Executive Session and return to the regular session at 9:52 p.m. Motion approved by unanimous roll call vote.

Motion made by Mr. Gehring, second by Hilberg to adjourn the regular meeting at 9:53 p.m. Motion approved by unanimous roll call vote.



Christine Doyle, Clerk of Council