

MADEIRA CITY COUNCIL
REGULAR MEETING MINUTES
JUNE 24, 2019

I. CALL TO ORDER

The meeting was called to order by Mayor Theis at 7:32 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

The Invocation and Pledge of Allegiance were led by Mayor Theis.

III. ROLL CALL

Members present:

Traci Theis, Mayor
Melisa Adrien
Scott Gehring
Chris Hilberg
Doug Moormann
Brian Mueller
Nancy Spencer

Officials/Staff present:

Brian Fox, Law Director (arrived at 7:46 p.m.)
Tom Moeller, City Manager
Lori A. Thompson, Assistant City Manager
David Schaefer, Police Chief
Steve Soper, Treasurer
Kristie Lowndes, Tax Commissioner
Christine Doyle, Clerk of Council

IV. ACCEPTANCE OF THE AGENDA AND MINUTES

1. Changes to the agenda:

- Mr. Mueller asked to add a Parks and Recreation Board meeting report to Committee and Official Reports.
- Ms. Spencer asked to change the Budget and Finance meeting in Notices of Other Meetings and Events to July 30 at 7:00 p.m.
- Mr. Moormann asked to add to New Business a meeting of the Economic Development Committee to discuss City real estate leases.

2. Changes to the City Council Regular Meeting minutes from June 10, 2019:

- None

3. Res. No. 25-19: Authorizing the City Manager to Enter into a Contract with Compass Minerals for the Provision of Rock Salt for the 2019-2020 Season

Motion to accept the amended agenda; the June 10, 2019 minutes; and Res. No. 25-19: Authorizing the City Manager to Enter into a Contract with Compass Minerals for the Provision of Rock Salt for the 2019-2020 Season made by Mr. Hilberg, second by Mr. Gehring. Motion approved by unanimous roll call vote.

V. MAYOR'S MOMENT

1. Public Comment Reminder
2. Mayor's Moment

- Mayor Theis spoke on the theme of Community Partnerships. She reported the Madeira/Indian Hill Joint Fire District has named Stephen Oughterson the new fire chief. She met with Indian Hill mayor Mark Kuenning and discussed topics that included police mutual aid and the Indian Hill water lines. She also spoke on the City's relationship with the Chamber of Commerce, which sponsors the Criterium Bike Race and Girl's Night

Out. Girl's Night Out celebrated its tenth year and brought in over 400 women from outside the 45243 zip code.

3. Special Recognition
 - None

VI. PUBLIC HEARING

1. Res. No. 28-19: Adopting the Proposed Tax Budget for the Fiscal Year Ending December 31, 2020
 - Mayor Theis opened the public hearing at 7:40 p.m. and asked if anyone in attendance had any comments or questions. There were none.
 - Mr. Moeller explained that the 2020 Tax Budget must be passed by July 15 and presented to the County Auditor no later than July 20. The document is basically a restatement of the forecast presented in the 2019 budget document approved earlier this year. He reviewed each page of the budget document.
 - Mayor Theis asked if anyone had any comments or questions. There were none, so she closed the public hearing at 8:00 p.m.

VII. INVITED GUESTS

Motion to move up in the agenda Steve Shaw from the Chamber of Commerce made by Ms. Adrien, second by Mr. Mueller. Motion passed by unanimous roll call vote.

- Mr. Shaw said the Chamber has 160 Madeira businesses as members and over 500 members in the area. The Chamber holds monthly education meetings as well as monthly business meetings.
- He expressed his appreciation to the Police and Service Departments and the Parks and Recreation Board for their help and cooperation on the Criterium Bike Race.
- The Chamber partners with *Cincinnati Magazine* on Girl's Night Out, which had maximum registration for the past two events, and on a Madeira directory that is sent to all *Cincinnati Magazine* subscribers and every household in Madeira and some surrounding areas.
- In discussion about the \$7,500 contribution the City makes to the Chamber, Mr. Gehring asked that Mr. Shaw provide metrics to show what the contribution generates in terms of tax dollars or other benefits. Mr. Moormann offered his assistance in generating those metrics. A summary of media impressions and homes reached by the partnership with *Cincinnati Magazine* were also requested. Council members expressed their support of the Chamber and its activities, especially in attracting businesses that provide an important tax base for the City.

VIII. NOTICES OF OTHER MEETINGS AND EVENTS

- Criterium Bike Race and 2-Mile Run June 28, 2019, 4:00–10:00 p.m.
- Madcap Puppets–*Wizard of Oz* June 29, 2019, 11:00 a.m.
at McDonald Commons Shelter
- Large Item Pickup:
 - Friday Trash June 29, 2019
- Board of Zoning Appeals July 1, 2019, 7:00 p.m.
- Independence Day Festivities July 3, 2019, 6:30–10:00 p.m.

- Independence Day Holiday (offices closed) July 4, 2019
- Mayor's Court July 10, 2019, 6:30 p.m.
- Parks and Recreation Board July 10, 2019, 7:00 p.m.
- Shakespeare in the Park, *Romeo & Juliet*
at McDonald Commons July 13, 2019, 7:00–9:00 p.m.
- Senior Commission July 15, 2019, 6:00 p.m.
- Planning Commission July 15, 2019, 7:00 p.m.
- City Council July 22, 2019, 7:30 p.m.
- Splash Party at Madeira Swim and Tennis Club July 24, 2019, 7:00–10:00 p.m.
- Budget and Finance Committee July 30, 2019, 7:00 p.m.

IX. COMMITTEE AND OFFICIAL REPORTS

1. Planning Commission meeting on June 17, 2019

- Mr. Moormann reported the Commission adjusted the draft Comprehensive Plan based on feedback from residents at the meeting and then voted to advance the revised draft to Council.

2. Budget and Finance Committee meeting on June 24, 2019

- Ms. Spencer reported the Committee reviewed the monthly financial reports. Mr. Moeller provided a quick summary of the 2020 tax budget, and they discussed the Chamber's request for \$7,500.
- The Commission recently learned that the City could increase the permissive license fee by \$5, which would be a 25% increase in the fee. Currently the fee is \$20, with half going to the County and half to the City. The deadline to increase the fee is June 30, so the Committee recommends not rushing to meet the deadline for 2020 but to consider it for the 2021 budget.
- The Committee discussed components of the Capital Plan Policy:
 - The City will continue to explore potential incentives for a long-term cell tower lease renewal.
 - The Committee will map out a plan to work with the Parks and Recreation Board to achieve greater cost neutrality of their events.
 - They will keep pressure on the City Engineer to get updates on cost estimates for the road plan. Once the information is received, the Committee requests that the Public Works Committee meet to discuss.
 - The Administration has turned over the requested waterline documents to Greater Cincinnati Water Works. Mr. Gehring talked with other municipalities that use Indian Hill Water Works (IHWW) about water pressure for fire department purposes and the status of their water lines. He learned that Symmes Township is in the process of returning their water lines to IHWW; Mr. Moeller has been asked to follow up on this. It was also noted that the City's contract with IHWW includes a two-year exit clause; therefore, the Committee discussed re-zooming focus on what kind of surcharge needs to be implemented in the near term. The Thomas Drive road replacement will be coming soon and those waterlines would need to be replaced.

3. Parks and Recreation Board meeting on June 12, 2019

- Mr. Mueller reported a group of Board members would start the planning process for the new playscape at McDonald Commons.

- With all the upcoming events, the Board is eagerly anticipating the work Ms. Lowndes is doing so they can accept electronic payments.
- The Capital Policy plan was previewed; no action was taken, but the Board will continue to discuss it over the coming months.
- Mr. Mueller reviewed the upcoming events (see schedule above) and noted that Jimmy Johns will provide free subs at the Shakespeare in the Park event.
- The Grand Marshall of the Fourth of July parade will be Helen Blankenship. Mr. Gehring stated she believes she has been in every Madeira Fourth of July parade, first representing the service station she and her husband ran and then as a Madeira Firecracker. She is celebrating her 90th birthday this year and is very excited to have been named Grand Marshall.

4. Police Report

- Chief Schaefer reported Officers Freeman and Roy attended First Line Supervision training, and Detective Byram attended a Crime Scene Photography class. Officer Mitchell attended Experience Autism training; the Department's goal is to have everyone attend this training.
- Over 120 children attended the Madeira Safety Camp on May 30.
- Hugh and Mary Ellen Baude, elderly residents of Kenwood, wrote a letter thanking Lt. Phillips, Det. Byram, and Officer Miller for going the extra mile to help them when their car broke down.
- When asked about the status of the School Resource Officer, the Chief said he would be providing some requested stats on last year's school visits to the School.
- When asked if the no solicitation stickers provided to residents were cutting down on solicitation complaints, the Chief said it was too soon to have data.

X. COMMUNITY PARTICIPATION

1. Guests and Registered Visitors

- None

2. Correspondence

- None

XI. ORDINANCES AND RESOLUTIONS

1. Ord. No. 19-01: Adoption of the Comprehensive Plan—First Reading

- Mr. Moeller stated the adoption of the Plan requires three readings. He suggested that Council discuss the process of reviewing the Plan and any committee meetings that may be needed.
- Mr. Moormann said the Comprehensive Plan would allow the City to better compete for grant opportunities and would be a road map to plan for the City's future and a guide for how to get there in a reasonable way. He thanked Envision, the community, and the members of Planning Commission for the involvement in the Plan. He reviewed the four focus areas (Economic Development, Active Transportation, Community Facilities, and Housing) and said he's confident this is a well thought-out plan that, while not perfect, is a solid place to begin discussion with Council.
- When asked why the adoption is in the form of an ordinance rather than a resolution, Mr. Fox Charter stated the Charter requires it be enacted as an ordinance. As an ordinance, it

would need to be amended every time a change was desired. The changes to the ordinance would allow an opportunity for community input. It was noted that since a lot of the document is recommendations, it leaves it in the hands of Council to act on specifics element of the Plan or not; ordinances to not act would not be required.

- While Planning Commission is empowered to draft the Plan and they plan to monitor its progress, it does not execute the Plan. Council would be responsible for deciding which projects to pursue and delegating the execution of those projects.
 - Council discussed the discussion process and decided to hold a public meeting for additional resident feedback and then Council would meet for a work session before the second reading. Staff will work to find dates for these meetings.
 - Council discussed the types of changes they could make, including removing mandatory language (“shall” or “must”) and replacing it with less directive language (“could”). They also discussed eliminating buzzwords and instead using more descriptive terms. A suggestion was made to clarify in the ordinance itself that Council is not bound to execute the ideas but can use it as a foundation for future activities.
2. Ord. No. 19-02: Providing for the Issuance of not to Exceed \$1,800,000 of Notes by the City of Madeira, in Anticipation of the Issuance of Bonds to Make Improvements to Camargo Road, Including the Replacement of the Water Line Under it, Including Associated Public Infrastructure Improvements, and Declaring an Emergency
- Mr. Moeller stated this ordinance authorizes the issuance of notes to complete the financing for the Camargo Road project. Once the ordinance is passed, the bid for interest rates would go out. The City would close on the note on July 25, and it would be due on July 23, 2020.

Motion by Mr. Mueller, second by Ms. Spencer, to adopt Ord. No. 19-02 as an emergency declaration passed by unanimous roll call vote.

- Motion made to approve Ord. No. 19-02 made by Mr. Mueller, second by Mr. Moormann.
- In discussion, Mr. Moeller noted that at the end of a year, the City would have two options to pay the municipal note. It could be rolled for up to 20 years before it’s converted to a bond. If it’s rolled, only interest needs to be paid, but payments could be made on the principle as well. Once it is converted to a bond, payments must be made on both the principle and interest.
- After a suggestion by Mr. Moormann, Mr. Moeller said he would ask Bond Counsel if it would make sense to hold off on the interest bids until after the next Federal Reserve meeting.

Motion to approve Ord. No. 19-02: Providing for the Issuance of not to Exceed \$1,800,000 of Notes by the City of Madeira, in Anticipation of the Issuance of Bonds to Make Improvements to Camargo Road, Including the Replacement of the Water Line Under it, Including Associated Public Infrastructure Improvements, and Declaring an Emergency passed by unanimous roll call vote.

Mayor Theis	yes
Melisa Adrien	yes
Scott Gehring	yes
Chris Hilberg	yes
Doug Moormann	yes

Brian Mueller yes
Nancy Spencer yes

3. Res. No. 26-19: Authorizing an Agreement Between the City of Madeira and the Board of Hamilton County Commissions Relative to the Improvement of Euclid Avenue (Miami to Camargo)

- Mr. Moeller stated the City applied for Hamilton County municipal road fund money that would serve as matching funds for SCIP funding. The municipal road fund money has been authorized, but the City has not yet received the SCIP funding. The Hamilton County Engineer's office advised the City to accept the funds and bank it until SCIP funds are approved. The funds can't be used for anything except the stated purpose.

Motion to approve Res. No. 26-19: Authorizing an Agreement Between the City of Madeira and the Board of Hamilton County Commissions Relative to the Improvement of Euclid Avenue (Miami to Camargo) made by Mr. Gehring, second by Mr. Hilberg. Motion passed by unanimous roll call vote.

Mayor Theis yes
Melisa Adrien yes
Scott Gehring yes
Chris Hilberg yes
Doug Moormann yes
Brian Mueller yes
Nancy Spencer yes

4. Res. No. 27-19: Authorizing an Agreement Between the City of Madeira and the Board of Hamilton County Commissions Relative to the Improvement of Euclid Avenue (Miami to Hosbrook)

- See Res. No. 26-19 for discussion.

Motion to approve Res. No. 27-19: Authorizing an Agreement Between the City of Madeira and the Board of Hamilton County Commissions Relative to the Improvement of Euclid Avenue (Miami to Hosbrook) made by Mr. Gehring, second by Mr. Hilberg. Motion passed by unanimous roll call vote.

Mayor Theis yes
Melisa Adrien yes
Scott Gehring yes
Chris Hilberg yes
Doug Moormann yes
Brian Mueller yes
Nancy Spencer yes

5. Res. No. 28-19: Adopting the Proposed Tax Budget for the Fiscal Year Ending December 31, 2020

Motion to approve Res. No. 28-19: Adopting the Proposed Tax Budget for the Fiscal Year Ending December 31, 2020 made by Ms. Spencer, second by Mr. Gehring. Motion passed by unanimous roll call vote.

Mayor Theis	yes
Melisa Adrien	yes
Scott Gehring	yes
Chris Hilberg	yes
Doug Moormann	yes
Brian Mueller	yes
Nancy Spencer	yes

XII. NEW BUSINESS

1. Economic Development Committee Meeting
 - Mr. Moormann said he would like to convene a meeting of the Economic Development Committee to discuss the process for leasing real estate that the City owns and to discuss opening a dialog with Sycamore Township to promote vacant land in the JEDZ.

XIII. OLD BUSINESS

1. Intersection Study Report
 - Mr. Hilberg asked if the ten crosswalks noted in the intersection study were striped; Mr. Moeller reported the Service Department was striping them as weather permits. Three of the six crosswalk enhancements have been placed; after discussion it was agreed that enhancements would be placed at the crosswalks on Shawnee Run at Rollymeade and Kaywood.
 - In discussion of the process to make a 2-way stop a 4-way stop, it was noted the State requires a warrant study to justify the existence of a new device (in this case, a stop sign). Number of curb cuts, number of accidents, volume of traffic, site distance, and a number of other factors go into the warrant study. The warrant study could also show there is no need for change. Ms. Spencer asked to see a past warrant study to better understand what all goes into it.

XIV. EXECUTIVE SESSION

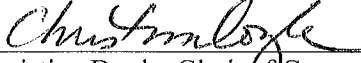
1. Pending Litigation
2. Personnel

Motion to adjourn into Executive Session for the purpose of discussing pending litigation and employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official made by Mr. Moormann, second by Ms. Adrien. Motion approved by unanimous roll call vote at 9:47 p.m.

XV. ADJOURNMENT

Motion made by Mr. Gehring, second by Ms. Theis to adjourn Executive Session and return to the regular session at 10:05 p.m. Motion approved by unanimous roll call vote.

Motion made by Mr. Hilberg, second by Ms. Spencer to adjourn the regular meeting at 10:05 p.m. Motion approved by unanimous roll call vote.


Christine Doyle, Clerk of Council