

MADEIRA CITY COUNCIL  
REGULAR MEETING MINUTES  
OCTOBER 26, 2020

I. CALL TO ORDER

Vice Mayor Hilberg called the meeting to order at 7:33 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Vice Mayor Hilberg led the Invocation and Pledge of Allegiance.

III. ROLL CALL

Members present:

Chris Hilberg, Vice Mayor  
Scott Gehring  
Tom Henning  
Doug Moormann  
Brian Mueller  
Traci Theis

Officials/Staff present:

Brian Fox, Law Director  
Tom Moeller, City Manager  
Lori Thompson, Assistant City Manager  
David Schaefer, Police Chief  
C. Robert Paul, Treasurer  
Kristie Lowndes, Asst. Treasurer  
Christine Doyle, Clerk of Council

Members absent:

Nancy Spencer, Mayor

IV. ACCEPTANCE OF THE AGENDA AND MINUTES

A. Changes to the agenda:

None

B. Changes to the City Council Regular Meeting minutes from October 12, 2020:

None

C. Res. No. 47-20: Finding that Public Safety Personnel are Substantially Dedicated to Mitigating or Responding to the COVID-19 Public Health Emergency

D. Res. No. 48-20: Authorizing the City Manager to Execute an Agreement with Osterwisch Plumbing and Electric for COVID-19 Improvements to Madeira Park Facilities and Commercial Rental Properties

E. Res. No. 49-20: Authorizing the City Manager to Execute an Agreement with Osterwisch Plumbing and Electric for COVID-19 Improvements to the Madeira Municipal Building

F. Res. No. 50-20: Authorizing the City Manager to Execute an Agreement with AE Door for COVID-19 Improvements to the Madeira Service Department Building

G. Res. No. 51-20: Authorizing an Agreement between the City of Madeira and the Board of Hamilton County Commissioners Relative to the Improvement of Euclid Avenue

**Motion to accept the agenda; the October 12, 2020 Regular Meeting minutes; Res. No. 47-20: Finding that Public Safety Personnel are Substantially Dedicated to Mitigating or Responding to the COVID-19 Public Health Emergency; Res. No. 48-20: Authorizing the City Manager to Execute an Agreement with Osterwisch Plumbing and Electric for COVID-19 Improvements to Madeira Park Facilities and Commercial Rental Properties;**

**Res. No. 49-20: Authorizing the City Manager to Execute an Agreement with Osterwisch Plumbing and Electric for COVID-19 Improvements to the Madeira Municipal Building; Res. No. 50-20: Authorizing the City Manager to Execute an Agreement with AE Door for COVID-19 Improvements to the Madeira Service Department Building; Res. No. 51-20: Authorizing an Agreement between the City of Madeira and the Board of Hamilton County Commissioners Relative to the Improvement of Euclid Avenue made by Mr. Moormann, second by Mr. Gehring. Motion passed by 6-0-1 roll call vote.**

V. MAYOR'S MOMENT

A. Public Comment Reminder

B. In the Community

1. Vice Mayor Hilberg thanked Mayor Nancy Spencer, Traci Theis, and Service Department personnel Andy Disbennett and Tom Lack for their work on the Pumpkin Patch at Sellman Park on October 24. He thanked Mayor Spencer and Ms. Theis for the Great Pumpkin of Madeira hide-and-seek adventure and the Police Department for their work in relocating it each day.
2. The first ever Halloween Reverse Parade took place on October 25, and he thanked the Madeira Women's Club for prepping the bags of candy and the Parks and Recreation Board, especially Anne Horne and Ryan McAleer, for their work on the event.
3. Trick-or-treating will take place October 31 from 6:00 p.m. to 8:00 p.m. Residents are asked to be mindful of any new safety guidelines that may be in place at that time.

C. Special Recognition  
None

VI. NOTICES OF OTHER MEETINGS AND EVENTS

- Administration and Personnel October 27, 2020 at 3:30 p.m.
- Mayor's Court October 28, 2020 at 6:30 p.m.
- Board of Zoning Appeals November 2, 2020 at 7:00 p.m.
- City Council November 9, 2020 at 7:30 p.m.

VII. INVITED GUESTS

- A. David Peterson, of the Madeira Chamber of Commerce, said he sent the annual funding-request letter to Council. In a recap of the Chamber's year, he said the Chamber had record-breaking membership of 640 members. Most of those members take advantage of the shared benefits offered to the membership, including healthcare and worker's compensation savings. In 2021, the benefits will include a specialized 401K program.
- B. In May when businesses started to reopen, the Chamber worked to get PPE to the businesses. Since the Covid-19 restrictions have been in place, a huge priority has been updating their online directory of business hours at madeirachamber.com.
- C. The Girls Night Out holiday event will not take place this year, so the marketing push is on the "shop local" front with Shop Madeira/Light Up Madeira. A survey conducted after Labor Day showed that 71% of member businesses were feeling positive or extremely positive about the holiday season; none of the respondents were feeling negative about the season.
- D. The Chamber partnered with the Madeira Woman's Club to offer two \$1000 Entrepreneurial Scholarships; the 2020 recipients were Hailey Hartung and Lucas Cedillo.

**Motion to affirm the 2021 contribution to the Madeira Chamber of Commerce made by Ms. Theis, second by Mr. Henning. Motion passed by 6-0-1 roll call vote.**

VIII. COMMITTEE AND OFFICIAL REPORTS

- A. Parks and Recreation Board Special meeting on October 14, 2020
  - 1. Mr. Mueller reported the Board reviewed designs for the two Sellman Park playscapes and asked for some changes to the playscape for 5–12-year-olds. The Board requested a play surface similar to that at the Elementary School but that proved to be very expensive, so the play surfaces will continue to be woodchips. The budget for the project, which includes the CBDB grant, is \$115,000; the current estimate is \$133,000. When the Board is ready to make their final recommendation to Council, Mr. Mueller asked that they have in mind items to be cut in the event they are held to budget.
  - 2. The Board discussed preparations for the Halloween Parade. The Council members who participated said the parade had the intended result of being a community event that got children excited and gave people a reason to come together. Mr. Gehring noted the three routes were well thought out, and the times were pretty accurate.
  
- B. Planning Commission meeting on October 19, 2020
  - 1. Mr. Moormann reported the lion's share of the discussion was about the feedback on the Miami Avenue traffic study. Planning Commission and Council members are in agreement that the project is on the right track. A meeting will be held November 5 to follow up on the revisions.
  - 2. Planning Commission voted to recommend that Council approve the zoning change in Ord. No. 20-10, which would change the zoning of the stated properties on Laurel from residential/business to residential.
  - 3. They are continuing their work on the zoning rewrite. The latest batch of proposed changes were given to the Commission and Council to review, and all were encouraged to pay particular attention to the proposed sign code changes.
  
- C. Budget and Finance Committee meeting on October 26, 2020
  - 1. Mr. Mueller reported the Committee continues to finalize their 2021 Capital Plan Policy Memo, which will include for the first time a video explanation and financial indicator scoring.
  - 2. The scheduled pipe repair at McDonald Commons was budgeted for \$250,000 as a worst-case scenario; after determining which sections actually need replacing, the actual cost will be about \$125,000.
  - 3. The City is fairly confident that some of the CARES funding can be used for some of the Police and Fire salaries, as they are instrumental in the front line of the Covid-19 response. The Committee believes this will help 2021 stay on budget, assuming some continued softness in earnings tax income.
  
- D. Police Report
  - 1. Chief Schaefer reported one officer participated in Duty to Intervene Training, and four officers participated in Adversarial Surveillance Detection training presented by the Department of Homeland Security.
  - 2. October was the first month using only the new records management program; it has already proved to help accuracy by preventing multiple officers from tallying the same event. The next Mayor's Court will be the first in the new system.

3. In the monthly statistics, Chief Schaefer noted school visits are up to help keep motorists in check as children go to school in the morning and leave in the afternoon. Security checks are up to keep businesses safe while they're open and closed.

IX. COMMUNITY PARTICIPATION

A. Guests and Registered Visitors  
None

B. Correspondence  
None

X. ORDINANCES AND RESOLUTIONS

A. Ord. No. 20-10: Approving a Zoning Map Amendment for 7832, 7838 and 7842 Laurel Avenue from Business A/Residential Scale Business District to Residential Scale Business District to Residence B/Transitional Residential Overlay District #1—First Reading

1. Mr. Moeller said the legislation would reclassify a little over one-half acre of land. Planning Commission has recommended the rezoning. A public hearing will take place at next the Council meeting; letters of support from area businesses will be included in the packet for that hearing. At the third reading, Council can approve the legislation with a simple majority; to not approve the legislation, a super majority of Council would be needed.

B. Res. No. 52-20: Authorizing the City Manager to Enter into a Contract with SmithCorp Inc. for the Installation of Water Mains (Phase 2)

1. Mr. Moeller said the bid tabulation was attached to the Manager's Report. SmithCorp is currently working on Phase 1, so the transition into Phase 2 will be easy. Mr. Moeller has been pleased with the work they are doing, and SmithCorp was excited to continue the project.
2. The winning bid was \$1.617 million, and the City will apply to get another low-interest loan. It appears the City will be able to stay within the current 25% surcharge for Indian Hill Water customers for Phase 1 and 2. The surcharge going forward has not been finalized, as other future projects need to be considered.

**Motion to approve Res. No. 52-20: Authorizing the City Manager to enter into a Contract with SmithCorp Inc. for the Installation of Water Mains (Phase 2) made by Mr. Gehring, second by Mr. Mueller. Motion passed by 6-0-1 roll call vote.**

Mayor Nancy Spencer	absent
Scott Gehring	yes
Tom Henning	yes
Chris Hilberg	yes
Doug Moormann	yes
Brian Mueller	yes
Traci Theis	yes

XI. NEW BUSINESS

None

XII. OLD BUSINESS

None

XIII. EXECUTIVE SESSION

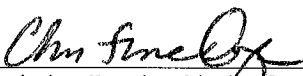
A. Pending Litigation

**Motion to adjourn into Executive Session for the purpose of discussing disputes involving the City that are subject of pending, possible, or imminent court action or to discuss legal opinions of the Law Director on such matters that could reasonably involve future litigation made by Ms. Theis, second by Mr. Moormann. Motion passed by 6-0-1 roll call vote at 8:22 p.m.**

IVX. ADJOURNMENT

**Motion made by Mr. Gehring, second by Ms. Theis, to adjourn Executive Session and return to regular session at 8:38 p.m. Motion passed by 6-0-1 roll call vote.**

**Motion made by Mr. Gehring, second by Mr. Henning, to adjourn the regular meeting at 8:42 p.m. Motion passed by 6-0-1 roll call vote.**

  
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Christine Doyle, Clerk of Council