

## **Madeira Inclusion Committee**

### **Meeting Summary- DRAFT**

**August 5, 2021 – 7:00PM**

Committee Members in Attendance: Susan Kissel (chair), Jodi Whitted, Kevin Kingman, Mayor Nancy Spencer (Council Rep), David Walsh, David Meredith, Tom Kent, Shawn Batlivala, Patrick Dingeldein, Stephanie Lanzerotti, Emma Faz, Melissa Rane.

Guests: Pam Payne

City Staff: Lori Thompson, Assistant City Manager

Ms. Kissel called the meeting to order at 7:00PM and reviewed the agenda.

- Sub-Committee Reports
- Council Update

### **Committee Reports**

**Baseline and Methods:** Maria, Missy, Shawn, Stephanie

Ms. Lanzerotti asked the committee for feedback on the draft of the survey forms. The committee discussed the short survey form first, as it is a priority to have it ready for the Street Dance. The committee discussed the content and changes to questions on the survey, a revised draft of the survey will be prepared for review.

At the Street Dance booth, there will be a QR code available for people to download the survey to their phones. Paper copies of the survey will also be available.

**Events and Spaces:** Jodi, Sandy, Tom, David M, Emma

Ms. Whitted reported on preparations for the Street Dance booth. She will be circulating a sign-up genius for committee members to volunteer at the booth. In addition to the survey being available, the plan is to have a “wheel of questions’ to spin as a way to engage and start conversation. Mrs. Whitted asked the committee members to email her suggestions for questions to include on the wheel.

**Communication and Connection:** David W, Kevin, Patrick, Susan

Mr. Walsh reported that the committee has met and worked on a “introduction” flyer for the Inclusion Committee. He has spoken to a printer and will have it prepared for distribution at the Street Dance.

A draft of the text will be emailed to the committee for review. It will include the mission statement of the committee, information on the subcommittees, and objectives of the committee.

Ms. Kissel reported that the subcommittee discussed places/organizations to introduce the Inclusion committee. The list includes: Madeira Chamber of Commerce, MDS school board, the library, Police Department, Fire Department, and each of the City's committees and commissions.

City Council Report – Mayor Spencer provided the following update:

- Engineering evaluation continues on the sinkhole at McDonald Commons. Once the extent of the pipe damage is determined, work on the repair will begin.
- Mrs. Thompson reported that there will be a booth at the Street Dance with the preliminary plans for the re-design and upgrade of McDonald Commons. This will be the first opportunity for public input. Other input opportunities will follow.

The meeting was adjourned 8:07 PM on a motion from Mr. Kingman, seconded by Ms. Whitted.

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Susan Kissel, Chair