

MADEIRA CITY COUNCIL
REGULAR MEETING MINUTES
FEBRUARY 8, 2021

I. CALL TO ORDER

Mayor Spencer called the meeting to order at 7:31 p.m.

II. INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Spencer led the Invocation and Pledge of Allegiance.

III. ROLL CALL

Members present:

Nancy Spencer, Mayor
Scott Gehring
Tom Henning
Chris Hilberg
Doug Moormann
Brian Mueller
Traci Theis

Officials/Staff present:

Brian Fox, Law Director
Tom Moeller, City Manager
Lori Thompson, Assistant City Manager
David Schaefer, Police Chief
C. Robert Paul, Treasurer
Christine Doyle, Clerk of Council

IV. ACCEPTANCE OF THE AGENDA AND MINUTES

A. Changes to the agenda:

1. Mayor Spencer added Community Furniture Drive to New Business.

B. Changes to the City Council Regular Meeting minutes from January 25, 2021:

None

C. Res. No. 11-21: Authorizing the City Manager to Enter into a Contract with Environment Control Southwest Ohio, Inc., for Cleaning Services for the Madeira Municipal Building

Motion to accept the amended agenda; the January 25, 2021 Regular Meeting minutes; and Res. No. 11-21: Authorizing the City Manager to Enter into a Contract with Environment Control Southwest Ohio, Inc., for Cleaning Services for the Madeira Municipal Building made by Mr. Henning, second by Mr. Gehring. Motion passed by unanimous roll call vote.

V. MAYOR'S MOMENT

A. Public Comment Reminder

B. In the Community

1. Mayor Spencer said the City is launching its first #LoveMadeira campaign for Valentine's Day. Residents are encouraged to take a picture in the photo frame moving around the City and to post the pictures on social media. Residents can also write notes as to why they love Madeira on paper slips at the Municipal Building or download the themed design from the website. The "love notes" will be posted in the windows of the Municipal Building, or residents can post them in their own windows.

C. Special Recognition

None

VI. NOTICES OF OTHER MEETINGS AND EVENTS

- Mayor's Court February 10, 2021 at 6:30 p.m.
- Parks and Recreation Board February 10, 2021 at 7:00 p.m.
- Public Works Committee February 16, 2021 at 5:00 p.m.
- Senior Commission February 16, 2021 at 6:00 p.m.
- Planning Commission February 16, 2021 at 7:00 p.m.
- Inclusion Committee February 17, 2021 at 7:00 p.m.
- Budget and Finance Committee February 22, 2021 at 6:30 p.m.
- City Council February 22, 2021 at 7:30 p.m.

VII. COMMITTEE AND OFFICIAL REPORTS

A. Public Works Committee meetings on January 26 and February 2, 2021

1. Mr. Gehring reported 15% of the City's asphalt would be paved in 2021, including 11 residential streets and half the length of Euclid. The \$3.2 million cost for streets, storm water sewers, and the intersection of Euclid and Camargo and the \$1.6 million on water line replacement combine to make this the largest infrastructure reinvestment year in the City's history.
2. Public Works members unanimously moved to recommend the Kleingers Group for the City's engineering contract. The cost is comparable to current engineer Brandstetter Carroll, but they offer a broader range of services.
3. The Committee interviewed four world-class design firms for the McDonald Commons Master Plan. The Committee unanimously recommended MSA Design for the contract. This firm designed Summit Park in Blue Ash in addition to other local projects, and they offer a wealth of information on securing funding for construction.

B. Administration and Personnel Committee meeting on February 1, 2021

1. Mr. Hilberg reported the Committee met at the request of Council to discuss the Martin Luther King Holiday. The cost to add the holiday would be \$1,800 in Police holiday pay; the cost to the City would increase if there were a snow event on that date. The Committee elected to add the holiday to the schedule rather than replace an existing holiday.
2. Mr. Moeller said making the change would require legislative action that would be brought sometime before the end of the year. Mayor Spencer suggested Council pass a motion of support of the change in the meantime.

Motion of support for the recommendation to add the Martin Luther King Jr. holiday to the City's holiday schedule made by Mr. Hilberg, second by Mr. Moormann. Motion passed by unanimous roll call vote.

C. Board of Zoning Appeals meeting on February 1, 2021

1. Council had no questions about the outcomes of the cases as outlined in the City Manager's report.

D. Historic Preservation Commission meeting on February 3, 2021

1. Mr. Gehring reported the Commission reviewed the final proposal for the exterior changes to the Train Depot. The Commission opted to have the fence paint match that of the primary structure. Regarding the landscaping, the Commission decided that the minimal new landscaping should match the current landscaping, rather than follow the new requirement that the landscaping consist of native plants. With those changes, the

proposal was approved; the Redden's Fine Meat and Seafood hopes to open for business by the end of March.

- E. Inclusion Committee meeting on February 3, 2021
1. Mayor Spencer reported this first meeting was largely administrative. They reviewed the objectives of the Committee and discussed how to best fill the two open positions.
 2. Susan Kissel was elected Chairperson, and they set their regular meeting date as the first Thursday of each month at 7:00 p.m. They will hold an interim meeting on February 17 at 7:00 p.m. to continue with the start-up phase.
 3. They closed the meeting with a brainstorming exercise to think about what they want to focus on first by assessing on where the community is today.

VIII. COMMUNITY PARTICIPATION

A. Guests and Registered Visitors
None

B. Correspondence
None

IX. ORDINANCES AND RESOLUTIONS

- A. Res. No. 12-21: Authorizing the City Manager to Enter into a Contract with The Fred A. Nemann Company for the Euclid Avenue Improvement Project
- Mr. Moeller referred to the narrative in the City of Manager's report. Nine companies submitted bids; this company provided the lowest and best bid of \$1.694 million. The cost was considerably higher than originally planned due to the number of storm water lines that need replacement. The Nemann Company is primarily a pipe contractor, and the bid includes using the John Jurgenson Company as the paver. The contractor would like to start work in April.
 - The bid included an \$85,000 deduction if Euclid could be closed during the day (open most evenings) while the pipe is laid. The pipe would be laid in three phases, for a total of 60 days of road closure; the road would be open to residents and busses. Allowing the road to be closed would also shorten the length of the entire project. Detours would be announced via social media outlets; the City would also contact the *Enquirer* and local TV news stations. Mr. Gehring added the detour signs would be customized with street names to aid drivers. Mayor Spencer asked if the closure schedule could be revisited to better suit the school schedule.
 - Mr. Moeller said the cost does not include the land acquisition from Gerber Collision for the intersection at Euclid and Camargo. Mr. Moormann asked Mr. Moeller to talk to Gerber about possibly donating the land for the tax benefit.
 - Mr. Moormann noted this project includes adding sidewalks on Euclid.

Motion to approve Res. No. 12-21: Authorizing the City Manager to Enter into a Contract with The Fred A. Nemann Company for the Euclid Avenue Improvement Project made by Mr. Gehring, second by Mr. Hilberg. Motion passed by unanimous roll call vote.

Mayor Nancy Spencer yes
Scott Gehring yes
Tom Henning yes

Chris Hilberg	yes
Doug Moormann	yes
Brian Mueller	yes
Traci Theis	yes

B. Res. No. 13-21: Authorizing the City Manager to Execute an Agreement with MSA Design for the McDonald Commons Park Master Plan

- Mr. Gehring said the contract, included in the meeting packet, includes a great deal of detail about the process for the Master Plan. It was suggested the contract be placed on the City's website to help residents understand the process.
- The company has gathered community input for several other projects in the area, and there would be multiple opportunities for residents to weigh in on this project. The timing of the first round of community input is not yet scheduled, but Mr. Gehring said the firm is ready to begin the process whenever the City is.

Motion to approve Res. No. 13-21: Authorizing the City Manager to Execute an Agreement with MSA Design for the McDonald Commons Park Master Plan made by Mr. Gehring, second by Mr. Henning. Motion passed by unanimous roll call vote.

Mayor Nancy Spencer	yes
Scott Gehring	yes
Tom Henning	yes
Chris Hilberg	yes
Doug Moormann	yes
Brian Mueller	yes
Traci Theis	yes

C. Res. No. 14-21: Authorizing the City Manager to Enter into an Agreement with The Kleingers Group, Inc. for Consulting Engineering Services

- Mr. Hilberg said the Brandstetter group would work with the City on any open projects and would supply archive information for future projects. The contract, included in the meeting packet, detailed the services Kleingers would offer.

Motion to approve Res. No. 14-21: Authorizing the City Manager to Enter into an Agreement with The Kleingers Group, Inc. for Consulting Engineering Services made by Mr. Henning, second by Mr. Gehring. Motion passed by unanimous roll call vote.

Mayor Nancy Spencer	yes
Scott Gehring	yes
Tom Henning	yes
Chris Hilberg	yes
Doug Moormann	yes
Brian Mueller	yes
Traci Theis	yes

X. NEW BUSINESS

A. Farmer's Market Spring/Summer Schedule

1. Mayor Spencer reported the Farmer's Market manager plans to continue to hold the Market at Silverwood Presbyterian through the summer, as this location offers more flexibility for social distancing. The Market also sent the City a request for sustaining funding; this topic will be added to a future Council agenda.
2. Mr. Moormann said the decision to remain at Silverwood is disappointing, as the Market adds vitality to the downtown. He suggested the Economic Development Committee, Chamber of Commerce, and Administration should consider other ways to get people downtown to support local businesses.

B. Community Furniture Drive

1. Mayor Spencer said Mariemont recently sponsored a furniture drive for New Life Furniture Bank. The organization provides furnishings for people coming out of homelessness and domestic abuse and aging out of foster care. Council supported holding a furniture drive in Madeira; Mayor Spencer will look into the specifics and ask about any limitations as to what could be donated.

C. Board and Committee Openings

1. Mr. Moeller confirmed Matt Horne resigned his position on the Historical Preservation Commission. He was the structural construction member. The City will advertise that position, as well as an opening on Parks and Recreation; the Administration and Personnel Committee will then interview the candidates.

XI. OLD BUSINESS

None

XII. EXECUTIVE SESSION

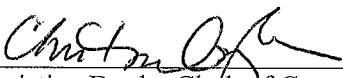
A. Pending Litigation

Motion to adjourn into Executive Session for the purpose of discussing pending litigation; discussing disputes involving the City that are subject to pending, possible, or imminent court action; or to discuss legal opinions of the Law Director on such matters that could reasonable involve future litigation made by Mr. Moormann, second by Mr. Henning. Motion passed by unanimous roll call vote at 8:22 p.m.

XIII. ADJOURNMENT

Motion made by Mr. Hilberg, second by Mr. Moorman, to adjourn Executive Session and return to regular session at 9:07 p.m. Motion passed by unanimous roll call vote.

Motion made by Mr. Gehring, second by Mr. Moorman, to adjourn the regular meeting at 9:08 p.m. Motion passed by unanimous roll call vote.


Christine Doyle, Clerk of Council