



City of Madeira  
 Building Department  
 7141 Miami Avenue  
 Madeira, OH 45243  
 513-561-7228

<b>RECEIVED:</b> _____
Date _____
Fee Paid: _____
License No: _____

**DISCLAIMER: ALL INFORMATION ON THIS FORM WILL BECOME PUBLIC RECORD**  
**TEMPORARY REVOCABLE LICENSE**  
**FOR PORTABLE A-FRAME/SANDWICH BOARD SIGN**

**PROPERTY INFORMATION:**

Address:	
Business Name:	

**APPLICANT/BUSINESS OWNER:**

Name:		Telephone #:	
Address:		Email Address:	

**PROPERTY OWNER (if different from applicant):**

Name:		Telephone #:	
Address:		Email Address:	

**NO SIGNAGE MAY BE INSTALLED PRIOR TO OBTAINING APPROVAL FROM THE CITY MANAGER**

**SIGN INFORMATION: Portable A-Frame/Sandwich Board Sign – One (1) sign allowed/Maximum size = 8 sq. ft.**

Sign Material:	
Anchoring Description:	
Background Color:	
Letter Color:	
Sign Dimensions:	Length: _____ Width: _____
Overall Height:	
Sign Placement on Property:	Please include a map of the area with the sign location, business and ROW indicated.
Proposed Installation Date:	

**Please provide a sketch/photograph of proposed sign, with dimensions.**

In accordance with Chapter 93 of the Codified Ordinances of the City of Madeira, Ohio, I hereby certify that the Temporary Revocable License, as described in this application, has been approved. The portable A-frame or sandwich board sign must be removed on or before the below specified date.

Property/Business Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

City Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Sign Removal Date: \_\_\_\_\_