



City of Madeira
 7141 Miami Avenue
 Madeira, OH 45243
 513-561-7228

RECEIVED: _____	AMOUNT APPROVED: _____
Date	
APPROVED/DENIED: _____	DATE PAID: _____
Date	

DISCLAIMER: ALL INFORMATION ON THIS FORM WILL BECOME PUBLIC RECORD

APPLICATION FOR MADEIRA BUSINESS REBATE PROGRAM

PROPERTY/BUSINESS INFORMATION:

Address:	
Business Name:	

APPLICANT/BUSINESS OWNER:

Name:		Telephone #:	
Address:		Email Address:	

PROPERTY OWNER (if different from applicant):

Name:		Telephone #:	
Address:		Email Address:	

PROJECT INFORMATION:

Please provide a brief description of the project: _____

Project Start Date:	
Project End Date:	
Total Estimated Cost (please attach estimate)	
Project drawings/renderings (please attach)	
Existing Site Photos (please attach)	

ADDITIONAL DOCUMENTATION:

Please attach the following items:

	W-9
	Copy of lease agreement or proof of ownership

REBATE PROCESS

Under no circumstances will a rebate be disbursed prior to the completion and final review of the project. All completed work must be reviewed and approved for compliance with city building and zoning requirements.

In order to receive the rebate, the applicant must include the following paperwork:

1. Copies of paid invoices and canceled checks (if payment is made in cash, a cash receipt is required)
2. Itemized list of completed work.
3. Photos of the completed project.

Rebate checks will be mailed directly to the applicant in approximately four (4) weeks from the date of submittal of the paperwork listed above.

As the property owner, I hereby authorize the above mentioned applicant to enter into an agreement with the City of Madeira to make improvements to the building, as described in this application.

Property Owner Signature _____
Date

The applicant certifies that all information in this application is true and complete to the best of the applicant's knowledge and belief. The applicant pledges to complete the project in the manner described in order to receive the rebate from the City of Madeira Business Incentive Rebate program. The applicant acknowledges that no funds will be released prior to the completion of the project and that no funds will be released for any work completed prior to the contract approval.

Applicant/Business Owner Signature _____
Date

CITY USE ONLY

Building or Zoning Violations: YES NO

Current on Local Taxes: YES NO

Total Rebate Amount: \$ _____

Application APPROVED or DENIED (circle one)

City Manager _____
Date

Comments: _____
